

DEALER: HOW TO PLACE YOUR FLORIDA STATE CONTRACT ORDER**Pricing:**

ESI Ergonomic Solutions' product LIST and FL State Contract Discount pricing is found on the Volume 22 FL State Contract Price List dated September 1, 2010. Multiple quantity "tier" pricing has been added to the ESI FL State Contract and is included on the Price List. Tier pricing is based on the TOTAL List Price for the order within the Tier.

Products included in ESI's V. 22 Catalog, but not on the Price List can be purchased as "Open Market" items. The term "Open Market" MUST be included next to the part number or within the product description. "Open Market" items may be purchased using standard FL State Contract Discounting terms.

Ordering:

Forward the FL State Contract Purchase Order by Email orders@esiergo.com or Fax 480.517.1872. FL State Contract customers can choose to be billed directly by the Manufacturer. Please have the FL State Contract entity issue the PO to ESI Ergonomic Solutions, C/O (Dealer of Record) which will ensure proper credit of the order to the dealer. If the PO is issued to the Dealer, ESI will need a copy of the first page of the PO and page(s) which include the ESI products being ordered.

ESI can also accept Credit Cards for purchases. Contact our Customer Service Specialists for assistance.

Shipping:

Freight is included on products with the exception of our Adjustable Tables. Please review our Freight Policy below.

Specify SHIP TO address. We can direct-ship to the dealer's address or drop ship to the end user's location (anywhere within the contiguous 48 states). Orders ship within 48 hours from receipt of Purchase Order.

Packages should be inspected upon receipt and any shortages must be conveyed within five (5) business days of delivery. We are not responsible for damages or shortages occurring after delivery. Additional shipping charges will apply for expedited shipping services.

Payment:

When ESI Ergonomic Solutions has received payment in full:

- a. Installation Fees included on FL State Contract Purchase Orders will be remitted to the Dealer of Record
- b. A 10% Agency Fee will be remitted to the Dealer of Record
- c. SPIFFs - \$10 per arm/platform combination - \$10 per single flat screen monitor arm + \$5 for each additional screen on the arm will be paid to the Dealer/Dealer Sales Person who has completed the Spiff Claim Form for the order.

Contract: # 425-001-12-1

Vendor Number: F860955047-001

Effective Dates: 3/2/2012 through 3/1/2016

Geographic Coverage: State of Florida

Point of Production: Mesa, Arizona 85215

Business Size: Small/Minority Owned

Prices: As included in the Florida State Contract Price List

Payment Terms: Net 30

Credit Cards Accepted: Visa, MasterCard or American Express

Time of Delivery: Orders are shipped within 48 hours ARO

FOB Point: Destination – for all orders delivered within contiguous 48 states except for Adjustable Table orders totaling under \$5,000 List; a 5% shipping fee (of the total list) will be charged on orders shipped to the Pacific and Mountain time zones. An 8% shipping fee (of the total list) will be charged on orders shipped elsewhere in the United States (call for Alaska, Hawaii, and international information.) To meet the minimum total, orders must be shipped to one location, dock-to-dock.

Warranty Provision: Depending on product, lifetime to 2 years

Contractor/Payment Address: ESI Ergonomic Solutions
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