installation instructions

Kata2-MS™
dual monitor arm with sliders

Model #KATA2-MS-DC-SLV
Model #KATA2-MS-DC-BLK
Model #KATA2-MS-DC-WHT
Model #KATA2-MS-GM-SLV
Model #KATA2-MS-GM-BLK
Model #KATA2-MS-GM-WHT
Caution

- Hand tighten screws only. Do not use power tools.

Please review these instructions before beginning the installation. Use the illustrations below to check that all the components needed for your installation were provided with your order. Do not discard the packaging until the product works to your satisfaction.

Components and tools

for clamp mounting method:
- monitor arm assemblies (2) and clamp base assembly (1)

for both mounting methods:
- VESA mount assemblies (2)
- cable clips (2)
- VESA plate screws (8)
  - M4x10
  - M4x9 set screws (4)
- VESA locking screws (2)
  - M4x15
  - M4x6 set screws (2)

for optional grommet mounting method:
- grommet base assembly (1)
- grommet bar (1)
- grommet knob (1)
- monitor arm assemblies (2), plus…
- grommet base cover (1)
- grommet base assembly (1)

Additional tools required
- Phillips screwdriver

clamp base assembly not included when optional grommet mounting is ordered
If using optional grommet mounting method:
- Replace step 1 with steps A and B on page 7. Then return to this page and start with step 2 below.

**Step# 1: clamp base assembly to worksurface**

The thickness of the worksurface must be between 0.5" and 2.1".
- Loosen the clamp sufficiently to be able to slide it easily onto the worksurface.
- Clamp the assembly to the worksurface in the desired position. Be sure to tighten the clamp securely.

**Step# 2: assemble slider mounts**

**IMPORTANT:** When assembling the slider mounts, the groove on the slider bar must be at the bottom.
- Slide the VESA mount assembly onto the slider bar. Center the assembly on the slider bar.
- Install the M4x9 set screw into the bottom of the VESA mount assembly. Using the 2mm Allen key, tighten the set screw to hold the assembly in place. Be sure the screw tip fits into the groove on the slider bar.
  — After the monitor has been installed, the VESA mount can be moved anywhere along the slider bar by loosening the locking screw no more than one full turn, so that it stays inside the groove. Be sure to re-tighten the screw to secure the monitor in the desired position.
**Step #3: attach VESA plates to monitors**

- Remove each VESA plate from its VESA mount by pushing forward the tab at the top and lifting upward.
  - **TIP:** Practice re-installing the VESA plate before attaching it to the monitor. This will make step 3 easier.
- Place each monitor face down on a flat surface. Align the VESA plate holes with the holes on the back of the monitors. Attach the VESA plates using the four VESA plate screws per monitor.
  - There are two sets of four holes on the VESA plates. One set has holes 3.9" (100mm) apart, the other set has holes 3" (75mm) apart. Use the set that matches the holes on the rear of each monitor.

![Diagram of VESA plate attachment](image)

**Step #4: attach monitors to VESA mounts**

- Slide each VESA plate (with monitor attached) back onto its VESA mount.
  - Make sure the VESA plates click securely in place.
- **OPTIONAL:** Secure each VESA plate to the VESA mount using the M4x15 VESA locking screw, as shown below.

![Diagram of monitor attachment](image)
Step #5: install lockout set screws, if desired

Default rotation of the monitor arm assemblies is 360°. Installation of lockout set screws limits rotation to 180°.

- To lockout rotation of a monitor arm assembly, install a set screw in the upper hole in the recessed portion of the straight arm. Tighten the screw, then back it off one turn.
- The monitor arm assembly must be in its allowed range of rotation when installing the lockout set screw.

Step #6: organize cables and cords

- Remove the cable covers from each monitor arm by sliding them upward.
- Capture the cables and cords with the cable covers. Slide the cable covers downward to attach them to the monitor arms.
- Snap the cable clips into groove at the bottom of the straight arms. Position the opening on the clips toward the rear.
- Route the monitor cables and power cords toward the rear by slipping the cords into the opening on the cable clips.
Step #7: make any necessary adjustments

There are five possible ways to change the position of the monitors to maximize the efficiency and comfort of the working environment:

1. Monitor position on slider
   — To move the monitors from side-to-side, use the 2mm end of the dual Allen key to loosen the set screw (M4x9) on the bottom of the VESA mount assembly, then slide the monitor along the slider bar. Do not loosen the set screw more than one full turn — the tip of the set screw must remain inside the groove on the slider bar so that the mount assembly cannot slide off the ends. Re-tighten the set screw when the monitors are positioned where desired.

2. Monitor swivel
   — Use the 4mm end of the dual Allen key to adjust the underside screw behind the slider bar for the desired ease of monitor rotation.

3. Monitor arm swivel
   — Use the 2mm Allen key to adjust the bottom set screw (M4x6) in the recessed area of the straight arm for the desired ease of rotation.

4. Monitor tilt
   — To change monitor tilt angle, use the 4mm Allen key to loosen the screw on the side of the VESA mount. Tighten the screw to hold the angle.

5. Motion arm weight adjustment
   — Use the 4mm Allen key to adjust the screw at the top of the fixed arm for the appropriate monitor weight. When adjusted properly, the monitor weight is balanced, making it easy to raise or lower the monitor.
Step A: attach grommet base assembly to worksurface
- Place the base assembly over the grommet hole with the bolt centered. Fit the base cover over the base.
- Insert the grommet bar onto the grommet bolt and then screw on the grommet knob. Tighten the grommet knob securely to hold the base assembly in position.

Step B: install monitor arms into grommet base assembly
- Insert the monitor arm assemblies onto the stems on the grommet base. (If necessary, loosen the set screw first.)
  — The tabs on the bushings fit into notches in the bottom of the monitor arm assemblies.
- Tighten the set screw on each monitor arm.
- Check the ease of rotation of the monitor arm assemblies. If you need to adjust it, do so by loosening or tightening the set screw.

Go to step 2 on page 3 and proceed sequentially
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