



# Ordering Information

State of Arkansas – End User

**PRICING:** Refer to the V28 “State of Arkansas” price list from ESI.

**ORDERING:** Forward the State of Arkansas contract Purchase Order (PO) by email to [orders@esiergo.com](mailto:orders@esiergo.com).

**SHIPPING:** Freight is included on products totaling at least \$100 (except tables). For standard orders totaling under \$100 net, a \$14.99 flat rate shipping fee will be charged. Please review our freight policy below. Specify ship to address. We can direct-ship to the dealer’s address or drop ship to the end user’s location (anywhere within the contiguous 48 states). Orders ship within 48 hours from receipt of PO.

*Packages should be inspected upon receipt* and any shortages must be conveyed within five (5) business days of delivery. We are not responsible for damages or shortages occurring after delivery. Additional shipping charges will apply for expedited shipping, inside delivery or lift gate services. We are happy to drop ship to any customer within the 48 contiguous United States at no extra charge

**STATE DISCOUNT OFF V29 CATALOG PRICING:**

TOTAL LIST	DISCOUNT TO STATE
\$1–\$25,000	48%
\$25,001–\$50,000	50.65%
\$50,001–\$75,000	53.25%
\$75,000+	Negotiable

**CONTRACT:** #SP-13-0230R

**CONTRACT PERIOD:** 1/1/2014–12/31/2018

**GEOGRAPHIC COVERAGE:** State of Arkansas

**POINT OF PRODUCTION:** Mesa, Arizona 85215

**PRICES:** As included in the State of Arkansas contract price list

**PAYMENT TERMS:** Net 30

**CREDIT CARDS ACCEPTED:** Visa, Mastercard or American Express

**TIME OF DELIVERY:** Most orders are shipped within 48 hours of received PO

**FOB POINT:** Destination

**WARRANTY PROVISION:** ESI offers warranties against manufacturer’s defects. It is our commitment to stand behind any product whether manufactured or recommended by ESI.

Articulating arms	10 years or more
Keyboard platforms	10 years or more
Flat screen monitor arms	10 years or more
CPU holders and carts	5 years or more
Misc. ergonomic accessories	1 to 10 years

**CANCELLATION/RETURNS:** In the event the State no longer needs the service or commodity specified in the contract or purchase order due to program changes, changes in laws, rules, or regulations, relocation of offices, or lack of appropriated funding, the State may cancel the contract or purchase order by giving the contractor written notice of such cancellation thirty (30) days prior to the date of cancellation. Orders cancelled prior to shipment or acceptance by ordering entity from the manufacturer will not be assessed charges. Users of this contract are advised that orders (all or part) cancelled or returned after acceptance of requested merchandise will be subject to a restocking fee of up to 25% of the invoice amount (not to exceed \$500.00 per order) plus return freight charges.

**CONTRACTOR/PAYMENT ADDRESS:** ESI  
PO Box 21239  
Mesa, AZ 85277-1239

