

END USER

Contract #: 200301

Effective Dates: 6/1/2020-5/31/2023

END USER DISCOUNT: 53% off list (work gear, tables, sit-to-stand)**PRICE LIST:** V33**PAYMENT TERMS:** Net 30**SHIPPING:** **48-hour shipping program**

ESI offers 48-hour shipping on the majority of products. Unless otherwise requested, these products are shipped from multiple shipping points throughout the U.S., within two business days of receiving the PO, depending on quantity ordered and available inventory. Orders that include products with longer lead times including special orders, custom products, or worksurface orders, are designated as "LT" (lead time) and therefore not included in the 48-hour ship program. Large orders may also require additional lead time. Products designated as LT could take up to 90 days ARO for delivery. Call for on-hand availability.

Please note:

1. For the order to qualify for 48-hour shipping, all products on the PO must be available under the 48-hour shipping program.
2. POs that include LT designated products will be shipped based on the lead time of the LT designated products unless otherwise requested.
3. 48-hour orders will be shipped out within two business days unless otherwise specified on the PO.
4. Worksurfaces, Motific, Centro, and Railway may arrive on a date different than the other items on the order.

FREIGHT TERMS: U.S. - Orders of \$250 list (USD) or more, ship free freight. A \$25 (USD) flat shipping fee will be incurred for orders under \$250 list (USD).

Canada - Orders of \$500 list (USD) or more, ship free freight. A \$50 (CAD) flat shipping fee will be incurred for orders under \$500 list (USD).

ESI ships orders by way of standard ground carrier service dock-to-dock within the contiguous 48 states. Special requests such as "call before delivery", "delivery lift gate required", residential delivery, re-routed

deliveries, or specific delivery date/time requests may be subject to additional charges or may not be available. Contact our Customer Service Department for expedited delivery requests or deliveries outside of the

contiguous 48 states. Customers will be charged additional fees for changes made to orders that have already departed the facility, resulting in re-delivery or re-consignment.

ESI accepts requests for expedited freight at the customer's expense. Please contact our Customer Service Department at 800.833.3746 and provide your preferred carrier account number in which to charge the expedited freight.

PO REQUIREMENTS: POs must be made out to the Dealer of Record. ESI needs a copy of the end user PO. End user must be a member of TIPS.**WHO CAN PURCHASE:** **Who can be a member of TIPS?**

The Interlocal Purchasing System currently serves entities such as state and local governments and non-profit organizations, including but not limited to:

K-12 School Districts | Charter Schools | Private Schools/Daycare Centers | Colleges and Universities (State and Private) | Cities/Municipalities | Counties/Parishes | Churches | Charitable Organizations | State Agencies | Emergency Service Districts | Other Entities with legislated purchasing/bidding requirements

ABOUT TIPS:

ESI TIPS is a National Purchasing Cooperative that offers access to competitively procured purchasing contracts to its members. TIPS is housed and managed by Region 8 Education Services Center located in Pittsburg, TX.